

76-1553  
DD/A 76-2736

JUN 1976

MEMORANDUM FOR: Director of Communications  
Director of Finance  
Director of Logistics  
Director of Medical Services  
Director of Personnel  
Director of Security  
Director of Training  
Director of Joint Computer Support

FROM : John F. Blake  
Deputy Director for Administration

SUBJECT : Fighting Inflation and Reducing Daily  
Operating Costs

REFERENCES : (A) Memorandum dated 28 February 1975  
to DD's and Heads of Independent  
Offices from DCI, same subject

(B) Memorandum dated 9 December 1975  
to DD/A Office Directors from DD/A,  
same subject

1. The FY 1976 Year-end Report on fighting inflation and reducing daily operating costs will be due in the Director's office in August. Your report for FY 1976, including the data submitted for the January report, should be received by the DD/A Plans Staff by 23 July 1976.

2. As you did for the January report, please describe and quantify savings in the following categories:

Group I: Savings to date for the current fiscal year (final report for FY 1976).

Group II: Savings you expect to make on an annual basis in future fiscal years.

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Group III: One-time savings for the current (FY 1976) or future fiscal years. This group should not include current fiscal year savings to date (Group I) or annual savings (Group II). STATINTL



John F. Blake

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**Fighting Inflation and Reducing Daily Operating Costs**

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Chief, Review Staff,  
626 C of C

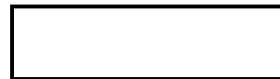


8 July 1976

EA/OP

5 E 58, Hqs.

In response to your note of 15 June, forwarded herewith are copies of PMCD, ADRS and Plans Staff submissions in response to DD/A's memo of Jun 76 on above subject. Control Division and Review Staff have negative reports.



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08 JUL 1976

MEMORANDUM FOR: Deputy Director of Personnel for Plans  
and Control

FROM

[REDACTED]  
Chief, Plans Staff, OP

STAT

SUBJECT : Fighting Inflation and Reducing Operating Costs

REFERENCE : DDA Memo, same subj.

Plans Staff has no items for Categories I and II, but reports  
a Category II, Non Recurring.

"The use of buses and carpools for transportation to  
the June Personnel Conference produced estimated  
savings in mileage costs amounting to \$400."

[REDACTED]

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OP/P&C/PS [REDACTED] lrm (8 Jul 76)

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Approved For Release 2006/04/17 : CIA-RDP82-00357R000500090005-7

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